

**BOARD OF SELECTMEN  
MEETING MINUTES – February 24, 2014**

7:00 p.m. - Selectmen's Meeting Room, 63 Main Street, Northborough, MA

**MEMBERS PRESENT:** Leslie Rutan, Chairman  
Dawn Rand, Vice Chairman  
Jeff Amberson, Clerk  
Aaron Hutchins  
William Pantazis

\*Pledge of Allegiance

**APPROVAL OF MINUTES – JANUARY 27, 2014 REGULAR MEETING**

Selectman Rand moved the Board vote to approve the meeting minutes of the January 27, 2014 regular meeting as submitted; Selectman Amberson seconded the motion; all members voted in favor.

**7:00 p.m. - DAVID BREVIK D/B/A BREVIK AUTO SALES**

To consider an application for a Class II License for premises located at 197 Main Street.

David Brevik was present to request a Class II License for premises located at 197 Main Street, the same location as the former JAMN Auto Sales. Mr. Brevik informed the Board that he is the owner of Kar Kraft, a body shop business at the same location. He is interested in expanding his body shop business to include auto sales. Mr. Brevik indicated that he is aware of the current parking plan and does not plan to make any changes. He has also reviewed the existing license conditions for this location and is agreeable to same.

The application has been reviewed by the Police Chief, Fire Chief and Building Inspector. All recommend approval.

Selectman Rand moved the Board vote to grant a Class II License to David Brevik d/b/a Brevik Auto Sales for premises located at 197 Main Street, with the following conditions:

1. No more than 65 vehicles can be stored on the property at any one time and must be stored as shown on the plot plan dated February, 1997.
2. A frame or shell of a vehicle will be considered a whole vehicle for the purpose of storage.
3. The gate leading to the rear of the property shall not be blocked at any time by a parked or stored vehicle to ensure emergency access.
4. Continued maintenance of the fire alarm system and its connection to the Northborough Fire Department.
5. A permit is required for the storage of any flammable fluids or gases in conformance with 527 CMR 14:00.
6. Any changes or modifications to the business use shall require approval from the Zoning Board of Appeals.

Selectman Pantazis seconded the motion; all members voted in favor.

**7:05 p.m. - BESHOY GERIS D/B/A ATHENS PIZZA**

To consider an application for a Common Victualler License for premises located at 292 Main Street.

Beshoy Geris informed the Board that he is the new owner of Athen's Pizza at 292 Main Street. Mr. Geris has over ten years of experience in the food business. He has no plans to change the name or the day-to-day operation of the business.

Selectman Amberson moved the Board vote to approve the application for a Common Victualler License as submitted by Beshoy Geris of St Maria and St Cyril, Inc. d/b/a Athens Pizza for premises located at 292 Main Street, providing that the licensee receive satisfactory inspections by the Building, Fire and Health Departments; Selectman Rand seconded the motion; all members voted in favor.

**7:10 p.m. - KATHY JOUBERT – TOWN PLANNER  
RICK LEIF – PLANNING BOARD CHAIR**

Presentation on Proposed Zoning Bylaw for Registered Marijuana Dispensary.

Town Planner Kathy Joubert and Planning Board Chairman Rick Leif made a presentation to the Board on the proposed zoning bylaw for registered marijuana dispensaries (RMDs). The purpose of the bylaw is to provide for the placement of RMDs in accordance with the Humanitarian Medical Use of Marijuana Act in locations suitable for lawful medical marijuana facilities and to minimize adverse impacts of a RMD on adjacent properties, residential neighborhoods, historic districts, schools, playgrounds and other locations where minors congregate by regulating the siting, design, placement, security and removal of RMDs. Mr. Leif added that the Planning Board is proposing the use of a RMD in the Highway Business Zoning District.

Ms. Joubert informed the Board that the proposed zoning bylaw has been reviewed by Town Counsel. She also announced that the Planning Board will hold a public hearing on April 1, 2014 to hear public comments on the proposed bylaw.

Following the presentation, several questions and comments were heard from members of the Board.

**REPORTS**Aaron Hutchins

- Noted that he remains concerned about the traffic signal at the Route 20/Hudson Street intersection in terms of Hudson Street traffic controlling the traffic flow on Main Street.
- Thanked the Financial Team for their efforts relative to Revolving Accounts.
- Noted that Financial Planning Chairman Jason Perreault has taken out nomination papers for the Board of Selectmen seat. Wished him luck.
- Thanked those who wrote, called, emailed or personally stopped in to see him in a show of gratitude relative to his efforts during his tenure as Selectman.

William Pantazis

- No report.

Jeff Amberson, Clerk

- Attended the Savory & Sweet Spectacular on February 8<sup>th</sup>. Thanked the Friends of the Senior Center for hosting this annual event.
- Thanked DPW, Fire and Police for their efforts during the recent winter storms.
- Reminded residents to clear their area hydrants.

Dawn Rand, Vice Chairman

- Thanked the individual who for the past 30 years has continued to shovel the hydrants near and around the schools. Requested that the Town look into taking over his efforts.
- Attended the Savory & Sweet Spectacular hosted by the Friends of the Senior Center.

Leslie Rutan, Chair.

- Questioned when the CodeRED system will be up and running? Chief Leahy indicated that the roll out should take place within the next couple of weeks.
- Announced that Northborough Unscheduled will be observed on Thursday, March 6<sup>th</sup>.
- Thanked the DPW for their efforts during the recent winter storms.
- Congratulated Selectman Pantazis on the recent birth of his grandson.

John Coderre, Town Administrator

- Announced the recent appointment of Donna McIntosh as the new Executive Assistant in the Administration Office.
- Noted that a joint informational meeting of the Board of Selectmen, Northborough School Committee, Appropriations and Financial Planning Committees has been scheduled for February 25<sup>th</sup> to share progress to date of the Lincoln Street School Building project.

**PUBLIC COMMENTS**

None.

**DISCUSSION OF DRAFT FY2015 LEGISLATIVE PRIORITIES**

Mr. Coderre presented the Board with the draft legislative priorities letter for their review. The goal of preparing this letter is to provide the Town's State Legislative Delegation with clear direction regarding its priorities prior to their attendance at a future meeting with the Board of Selectmen.

Mr. Coderre stated that the letter includes the Town's position on various State mandates and/or regulations that we would like to see changed in order to provide additional relief to the Town. These include amendments that would save the Town money, facilitate raising additional revenues such as updated fees, and provide additional flexibility for the Town to manage its own affairs.

Mr. Coderre reviewed the top three legislative priorities:

1. Provide a multi-year \$300 Million Chapter 90 Authorization.
2. Ensure sustainable OPEB costs for Cities and Towns through Legislative reform.
3. Restore Circuit-Breaker Funding to the State's Special Education Reimbursement Program.

In addition to the top three priorities, a number of secondary priorities were included in the letter as well.

Lastly, Mr. Coderre reviewed the progress to date on the three home rule petitions that were approved at the 2013 Annual Town Meeting:

#### H3510 IOD Insurance Proceeds

This Home Rule Petition has passed through the House and Senate and was signed by the Governor.

#### H3509 Property Claims

This Home Rule Petition has not been released yet, but as a result of our efforts, it may be approved with amendments and/or the MGL might be changed.

#### Home Rule Petition Re: Prevailing Wage

This Home Rule Petition appears to have been dead on arrival and never made it out of the House Committee on Rules for review.

Selectman Pantazis moved the Board vote to authorize the Chair and the Town Administrator to finalize the draft Legislative Priorities letter and to invite our State Legislative Delegation to an upcoming Selectmen's Meeting; Selectman Amberson seconded the motion; all members voted in favor.

### **UPDATE ON PRELIMINARY FY2015 BUDGET**

Mr. Coderre informed the Board that the Town has received the final Assabet Valley assessment and the preliminary ARHS assessment, which is expected to be formally voted on at the February 26<sup>th</sup> meeting of the Regional School Committee.

The proposed budgets for the key departments are estimated to increase as follows:

- Northborough K-8 Schools increases \$833,750 to \$21,206,314 (4.09%)
- General Government (Town) increases \$738,978 to \$18,795,791 (4.09%)
- Assabet Valley Vocational HS assessment increases by \$181,341 to \$828,208 (28.03%)
- Algonquin Operating assessment increases \$341,429 to \$9,176,544 (2%)  
Note: The debt for ARHS decreases by \$2,527 to \$657,234 (0.38%)

**UPDATE ON PRELIMINARY FY2015 BUDGET CONT. . .**

Mr. Coderre reported that the FY2015 health insurance renewals came in favorably for the fifth consecutive year allowing for just a 1% increase in the Health Insurance budget, exclusive of OPEB costs. He added that he is still waiting on the remaining debt figures to come in before the General Government departmental budgets can be finalized.

**REVIEW OF SUMMARY DRAFT TOWN MEETING WARRANT**

Mr. Coderre presented to the Board a draft summary of the warrant articles for the Annual Town Meeting. Following his review of the draft warrant articles, Mr. Coderre added that the Community Preservation Committee will be invited to attend a future Board meeting to discuss each of their warrant articles in more detail.

**OTHER BUSINESS**

None.

**ADJOURNMENT**

Selectman Hutchins moved the Board vote to adjourn; Selectman Pantazis seconded the motion; all members voted in favor.

Meeting adjourned at 8:30 p.m.

Respectfully submitted,

Diane M. Wackell  
Executive Assistant to the  
Board of Selectmen

**Documents used during meeting:**

1. February 24, 2014 Meeting Agenda.
2. January 27, 2014 Meeting Minutes.
3. Information packet – Class II License Application.
4. Information packet – Common Victualler License Application.
5. Information packet – Proposed Zoning Bylaw – Registered Marijuana Dispensary.
6. Information packet – Draft FY2015 Legislative Priorities.
7. Information packet – Preliminary FY2015 Budget.
8. Information packet – Summary Town Meeting Warrant.